

# ***The Iowa Council on Homelessness***

## **DRAFT MINUTES**

Friday, July 19, 2013

10:00 AM – 11:30 AM

Meeting Location: The Iowa Finance Authority

Room: Lower Level Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

*(Any requests for corrections to the minutes should be submitted to [josh.mcroberts@iowa.gov](mailto:josh.mcroberts@iowa.gov))*

### **I ICN ETIQUETTE REVIEW**

Secretary Beilke-McCallum reminded participants to ask to be recognized and to state their name so the meeting could run more smoothly.

### **II INTRODUCTIONS**

The meeting was called to order at 10:00 AM by Mr. Beilke-McCallum (Chair Al Axeen was absent). There are currently 36 members on the Iowa Council on Homelessness and the following voting members were present: Beilke-McCallum, Binner, Brown, Brustkern, Davidson, Dunnwald, Erickson, Falck, Fisher, Flores (alt. for Armstrong), Hagen, Harris, Hearn, Heckman, Johnson, Kellogg, Munsterman-Robinson, Peterson, Phillips, Pieper (alt. for Brand), Schulze, Schwalm, Steben, Timm, and Wilson. A quorum was established.

### **III APPROVAL OF AGENDA (ACTION ITEM)**

Mr. Brustkern moved that the agenda be revised so that two applicants could be approved by the ICH for the Governor's approval. Ms. Davidson seconded. The Motion passed unanimously.

Ms. Eberbach requested that the agenda be further revised so the Iowa Institute for Community Alliances could give a brief HMIS update during the Research & Analysis committee report.

On motion by Mr. Binner and seconded by Mr. Peterson, the agenda for the July 20, 2013 meeting was unanimously approved.

### **IV APPROVAL OF MINUTES (ACTION ITEM)**

On motion by Mr. Timm and seconded by Ms. Kellogg, the minutes of the May 17, 2013 meeting were unanimously approved.

### **V UPDATE FROM IOWA INSTITUTE FOR COMMUNITY ALLIANCES**

Ms. Eberbach with the Iowa Institute for Community Alliances gave an update on the surveys that they had completed. One survey was sent to homelessness services stakeholders to gauge planning efforts and another survey went to the Iowa Council on Homelessness members to determine the effectiveness and structure of the Council.

Ms. Eberbach also discussed the Balance of State Governance Charter. Ms. Eberbach stated that it was her hope that it would be approved. She stated the first part of the document frames the background of the Continuum of Care structure and what the purpose of the Iowa Council on Homelessness is. The document also names the Governing Body for the Balance of State and the decision making body for the state of Iowa. It also outlines the responsibilities of the Governing

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Body and the Continuum of Care. Ms. Eberbach detailed a section that clarifies the regulations as they stand in the administrative rules and the Iowa Code for the Iowa Council on Homelessness. Finally, she discussed the sections that clarify the roles of the collaborative applicant, the Iowa Finance Authority, and its role of providing administrative support to the Council as well as the Iowa Institute for Community Alliances as the HMIS lead for the Balance of State.

## ***ACTION ITEM***

On motion by Ms. Davidson and seconded by Mr. Peterson, the motion to approve the Governance Charter for the Iowa Council was approved 24-1 with Ms. Flores (alt. for Armstrong) casting the dissenting vote.

## **VII COMMITTEE / TASK FORCE REPORTS**

**Executive Committee** (*Zeb Beilke-McCallum for Al Axeen*): Mr. Beilke-McCallum gave an update on receiving another \$50,000 appropriation from the Iowa Legislature for 2014.

**Nominating Committee** (*Ben Brustkern*): Mr. Brustkern announced that there was a motion from the Nominating Committee to approve the applications of Michelle South and Blair Avitt to fill two vacant consumer representative seats on the Iowa Council on Homelessness with final approval from the Governor's office.

Michelle South and Blair Avitt were unanimously approved to fill the vacant seats with final approval from the Governor's office.

**Continuum of Care Committee** (*Zeb Beilke-McCallum*): Mr. Beilke McCallum stated the committee had met at the end of June and discussed getting ready for the next Continuum of Care application. He noted that HUD had stated to expect another 10-15% decrease in funding so the Council will likely have to rank applications again this year.

**Public Awareness** (*Tim Wilson*): Mr. Wilson stated that the next "Day on the Hill" will be on Wednesday, February 19<sup>th</sup> with information forthcoming. A draft report is also in the works to be given to the Governor to report on the state of homelessness in Iowa.

**Progressive Engagement/Coordinated Intake** (*David Hagen*): Mr. Hagen stated the last time the Committee had a conference call was in May. He discussed that the Committee will be putting together information gathered at the Homeless Symposium regarding coordinated intake and assessment. He hoped that he would have the coordinated assessment tool done by September to have the Council approve it.

**Research and Analysis** (*Ann Davidson*): Ms. Davidson stated the Committee had not had a chance to meet recently, but will meet on August 16<sup>th</sup>. Ms. Eberbach then discussed changes to HMIS training at the Iowa Institute for Community Alliances.

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## **VIII PUBLIC COMMENTS**

- i. Old Business: None.
- ii. New Business: Ms. Lewis gave a brief update on the FY 2014 ESG competition and noted that the Shelter Assistance Competition will open this fall as well. She noted that the Iowa Finance Authority is interested in looking into and discussing possibly reducing the size of the Council which would take legislative approval. Lastly, Ms. Lewis reminded meeting participants that the 2013 HousingIowa Conference will be held September 4-6 in Coralville.

## **IX ADJOURN**

The date of the next meeting is Friday, September 20, 2013 at 10:00AM at the Iowa Finance Authority.

On motion by Mr. Binner and seconded by Mr. Peterson, the July 20, 2013 meeting of the Iowa Council on Homelessness was adjourned.

### **Voting Members Present**

1. Zeb Beilke-McCallum (Secretary), Iowa Coalition Against Domestic Violence
2. David Binner, Wells Fargo
3. Anne Brown, Iowa Department of Corrections
4. Ben Brustkern, Cedar Valley Friends of the Family
5. Ann Davidson, YWCA Fort Dodge
6. Carrie Dunnwald, Cedar Valley Friends of the Family
7. Jane Erickson, Iowa Department on Aging
8. Becky Falck, SIEDA Community Action
9. Marilieggh Fisher, Community Housing Initiatives
10. Becky Flores (alt for Armstrong), Iowa Department of Human Services
11. David Hagen, Hawkeye Area Community Action Program
12. Kristine Harris, Consumer Representative
13. Ann Hearn, Linn County Community Services
14. Cliff Heckman, VA Medical Center
15. Sandy Johnson, Iowa Department of Education
16. Barb Kellogg, North Iowa Community Action Organization
17. Stefanie Munsterman-Robinson, Family Promise of Linn County
18. Wes Peterson, Iowa Finance Authority
19. Donna Phillips, Iowa Attorney General's Office
20. Greg Pieper (alt. for Brand), Iowa Department of Human Rights
21. Nancy Schulze, Heartland Family Services
22. Ashley Schwalm, Family Resources
23. Bob Steben, Iowa Department of Veterans Affairs
24. Tony Timm, Central Iowa Shelter and Services
25. Tim Wilson, Willis Dady Emergency Shelter

### **Voting Members Absent**

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1. Al Axeen (Chair)
2. Jeremy Babcock, Iowa Economic Development Authority
3. David Boss, Northeast Iowa Community Action Corporation
4. Bob Brownell, Iowa State Association of Counties
5. Crissy Canganelli, Shelter House
6. Jeff Gronstal (Vice Chair), Department of Public Health
7. Rhonda Jordal, Family Alliance for Veterans of America
8. Tom Lampe, Department of Public Safety
9. Amy Rawhouser, Consumer Representative
10. Reginald Schmitt, Iowa League of Cities
11. Michael Witt, Iowa Workforce Development

## **Others Present**

1. Julie Bockenstedt, Humility of Mary Housing/Shelter
2. Michelle Brown, Opening Doors
3. David Eberbach, Iowa Institute for Community Alliances
4. Julie Eberbach, Iowa Institute for Community Alliances
5. Tricia Federspiel, Project Concern
6. Katie Gallo, Youth Emergency Services and Shelter
7. Barb Lamfers, Salvation Army
8. Amber Lewis, Iowa Finance Authority
9. Susan McGuire, Center for Siouxland
10. Josh McRoberts, Iowa Finance Authority
11. Hope Metheny, Youth & Shelter Services
12. Eileen Mitchell, Iowa Institute for Community Alliances
13. Roberta Milinsky, Youth & Shelter Services
14. Dennis Ostrander, Community Action of Southeast Iowa
15. Jan Rutledge, Iowa Legal Aid
16. Carrie Slagle, Waypoint Services
17. Ehren Stover-Wright, Iowa Institute for Community Alliances

Dated this 10th day of September, 2013

Respectfully Submitted By:

Josh McRoberts, Iowa Finance Authority

Approved as to form:

Allan Axeen, Chair

Approved as to form:

Zebulon Beilke-McCallum, Secretary